

**Minutes of the Pidley-cum-Fenton Parish Council Meeting
Wednesday 11th January 2017 at 7.30pm in The Village Hall, Pidley**

Present: Chairman Mr David Hopkins, Mr Robert Johnson, Ms Charlie Lowe, Mrs Christine Paynter, Mr Tim Ward, Mrs Tracey Davidson (Clerk),

Also present: 7 x members of the public & Cllr Steve Criswell

	<p>The chairman welcomed everyone to the meeting and opened the open forum at 7.30pm. Mr Brian Paynter asked if a date had been agreed for the installation for the speed humps & have exact locations been confirmed. Mr David Hopkins advised that a meeting was held on the 22 December with CCC Highways to review the location of 2 pairs of humps following concerns. No further correspondence has been received & no date set, however, the work has to be completed within this financial year.</p> <p>Mr Gil Boyd advised that the broken manhole cover outside the bakehouse & the blocked one opposite will be repaired by Anglian Water on 17th January.</p> <p>Mr David Hopkins advised that some roads are getting worse and all areas of damage need to be reported to CCC Highways. The car in the ditch near the caravan park has been removed but damage has been caused to the area around it, which has been reported.</p> <p>Mrs Christine Paynter asked if the wooden post broken along Oldhurst Road outside Harlequin could be reported along with a pot hole in the road on the same location. Clerk to report.</p> <p>The meeting started at 7.34pm.</p>	Clerk
106	Declarations of interest for items on the agenda – None	
107	Apologies for absence – Mr Graham Bull, Mr Dave Bird, Mrs Emma Armstrong.	
108	Minutes of the Parish Council Meeting dated 14th December to be approved and signed by the Chairman – Mr David Hopkins signed the minutes. (<i>Proposed Ms Charlie Lowe, seconded Mr Tim Ward. All agreed.</i>)	
109	Matters arising from previous minutes – Mrs Christine Paynter has sent the clerk pictures of the block drains along Warboy’s Road as requested by CCC Highways.	Clerk
110	FY2016/17 Accounts to end December 2016 – the clerk shared the accounts via email and no comments were raised. December summary Income - £0.00 Expenditure - £457.98 Bank balance - £16,150.76 (<i>Proposed Mr David Hopkins, seconded Ms Charlie Lowe. All agreed.</i>)	
111	Accounts for payment for December payments – The clerk shared the accounts for payment for December and Mr David Hopkins and Mr Robert Johnson signed the cheques. (<i>Proposed Mr David Hopkins, seconded Mr Robert Johnson. All agreed.</i>) Appendix 1	
112	Committee updates: <ul style="list-style-type: none"> Community plan – Mrs Christine Paynter advised the trees are being delivered on Saturday 14 January. The second phase of the village map from the village hall to Fen Road is ready for discussion with HDC next week. A question regarding a third map for Fenton was raised, all agreed this was a good idea if a suitable location could be agreed. Mrs Christine Paynter is to gather the information together and bring back to a future meeting. One resident in Fenton is happy for a map to be fixed onto their fence. Mr David Hopkins suggested having a smaller version outside the village hall. The signs have been removed from the bus stop re no fly tipping, it was suggested getting a stencil for Mr Gil Boyd to spray onto the wall to stop this happening in the future. Mrs 	Christine Paynter

	<p>Christine Paynter asked if anyone had suggestions for stopping the footprints on the newly painted wall of the bus shelter, Mr David Hopkins advised if anyone sees anything to have a quiet word with those people.</p> <p>Mr David Hopkins asked if the date had been set for the community plan summary and planning meeting. Mrs Christine Paynter will contact Roger Mould directly and arrange a date when the village hall is available. It was agreed that a flyer is to be printed and delivered to each household advising of the meeting. Mr David Hopkins asked if photos of the village could be taken to be used on the website and also as part of the annual meeting to highlight all the hard work from the community team.</p> <ul style="list-style-type: none"> • Playpark – nothing to report. • Speedwatch – the new speedwatch team had their first session on 3rd January from 8 - 8.30am in Fenton. Over 200 cars were seen in this time, although the stats couldn't be given to the police as the team were not located 100m from the 40mph sign. <p>Suggestions for other areas are to be put forward to Mr Brian Paynter and any other volunteer willing to offer half an hour every 3 weeks is to contact the clerk.</p> <p>Speedwatch focuses on education for drivers rather than prosecution. Finally Mrs Christine Paynter advised the equipment is covered by the police insurance policy. Mr David Hopkins offered to carry out another session. Mrs Christine Paynter asked if the equipment could be used in neighbouring villages, Mr David Hopkins advised if they had received the training then it is ok for them to use the equipment.</p>	Christine Paynter
113	<p>County Council & District Council reports</p> <p>Cllr Criswell confirmed that CCC Highways met today with presentations from parish councils LHI bids, the results will be shared after the 13th March. He asked that for any future submissions from the parish council if he could be included into any site visits and pre meetings so he can answer questions put to the panel during the scoring process.</p> <p>Huntingdon District Council are making changes to the refuse collection which will take effect from the end of February 2017. Publicity will be shared and the website will have all the latest information as collection days might change. www.huntingdonshire.gov.uk Anyone wishing to have a 2nd recycling bin can do so FOC, orders can be made by visiting the website: click here for the link. Cllr Criswell confirmed the frequency of collections won't be changing but the day might change.</p> <p>Mr David Hopkins asked if any planning permission has been given to Wyton yet as work is being carried out. Cllr Criswell confirmed the MOD are doing some work but no planning permission has been approved to date.</p> <p>Mr Brian Paynter asked when the white lines from Pidley to Oldhurst would be painted. Cllr Criswell advised the road must be bone dry and the white lining machine in the area at the same time. It is on the schedule and will be done when the conditions are right.</p>	
114	<p>CCTV/ANPR update - Mr Gil Boyd drafted a code of practice which was read out. This document is still in draft stage and is awaiting feedback from the parish council and external bodies. He confirmed that funding has been agreed for the first phase and he is happy to obtain 3 quotes for the cameras, if the PC approve the go ahead. The camera for phase two needs funding and anyone wishing to contribute should contact Gil or the clerk.</p> <p>It was confirmed that the ANPR can only be viewed by the police who are investigating a crime or serious accident within the area. The PC are not able to just watch the footage to try and detect speeding or any other incident within the village.</p> <p>Mr Tim Ward asked if an option for a camera in Fenton was considered. Mr Boyd confirmed that the recording system can accommodate up to 16 cameras so if funding can be sought additional cameras can be purchased at a later stage.</p> <p>It was agreed to wait for the feedback from the external bodies and to make any final adjustments to the policy document and for all councillors to vote on this before seeking quotes. It is to be noted that this is not being funded by the parish council but by members of the public. It was also agreed for the signs to be purchased to be added to the Mountain Rescue signs advising of recording within the village. A total of 8 signs are to be purchased,</p>	Clerk

	Mr Gil Boyd is to arrange this.	Gil Boyd
115	Handyman update – Mrs Christine Paynter and Mr David Hopkins are to meet with Robert Bendle on 31 st January and will update at the next meeting.	Christine & David
116	Portable Hard Drive - the clerk recommended the parish council purchase a portable hard drive for all parish council information to be backed up as at present she is using a personal memory stick for this. The clerk suggested either purchasing the Microsoft package for use on the PC laptop, or to purchase a stand alone hard drive for her to save all information for the parish council and use her own IT equipment. It was agreed to purchase 2 portable hard drives for the clerk to use with immediate effect at a cost of £45.00 per drive. (<i>Proposed Mr David Hopkins, seconded Mr Tim Ward. All agreed.</i>)	Clerk
117	Adopt Grievance procedure – the clerk produced a standard grievance document which applies to the clerk and future employees only. It was agreed to adopt this with the following change to the opening paragraph – “at this stage it only applies to the parish clerk as the only employee of the parish council.” (<i>Proposed Mr David Hopkins, seconded Mrs Christine Paynter. All agreed.</i>)	
118	Clerk contract – the clerk asked for the PC to sign her contract if happy with the work carried out within the probationary period. It was agreed to retain the clerk and the chairman signed the contract.	
119	Correspondence received <ul style="list-style-type: none"> Safe crossing Fenton Road – the clerk shared correspondence from a concerned resident in Fenton and Mr Tim Ward met to discuss concerns in detail. It was agreed for the clerk to respond stating that a footpath needs to be installed before a crossing would be approved. Mr David Hopkins suggested that any future planning application in Fenton should have a condition stating that a contribution towards a footpath should be made. It was suggested this is added to the community plan as a priority for the future. The clerk is to investigate how many dwellings are now in Fenton. <i>Post meeting note: the clerk confirms there are 16 dwellings registered in Fenton with 34 people on the electoral role.</i> The clerk shared the latest correspondence from Dave McCandles and the community roadwatch results. 	Christine Paynter/ Clerk
120	Any other business – Mrs Christine Paynter raised concern with the planning application having been rejected by HDC. Mr David Hopkins advised it hasn't been rejected at this stage but as the PC and HDC have a different opinion the application will be determined by the Development Management Panel, he is attending to represent the parish. Mrs Christine Paynter asked if a summary of decisions for planning applications could be shared, the clerk advised she receives a weekly report from her district councillor and will happily share this with all councillors in future. The clerk shared the large scale map received today from Anglian Water showing the location of the pots, Mr David Hopkins is taking copies of smaller sections of the map and is happy to share.	Clerk

Meeting closed 8.52pm

Next meeting: 8th February 2017

Dates of Future Parish Council Meetings –2017

March	Wednesday 8 th March	August	Wednesday 9 th August
April	Wednesday 12 th April	September	Wednesday 13 th September
May	Wednesday 10 th May	October	Wednesday 11 th October
June	Wednesday 14 th June	November	Wednesday 8 th November
July	Wednesday 12 th July	December	Wednesday 13 th December